# LEADERSHIP COURSE REQUIREMENTS

**September 2017**  
   
**Reynolds Leadership Course Minimum Requirements:**  
   
1.  Attend the mandatory meetings per month

* Meetings **every** non-holiday Monday per month at lunch starting at 11:30 am
  + - First School Monday Leadership Meeting in Theatre at lunch-- for guest speakers, team building, calendar
    - Remaining Mondays in each Month for Leadership Skill Development & Practice
* First Tuesday of every month is a Project Planning Meeting in room 32

2. Complete a**minimum** of 30 hours of Leadership service time, and keep an electronic record of date, description, time contributed  
Beyond the mandatory meetings (#1) you will be meeting with your leadership coach(es) and other students to plan and organize your activities/projects.  You may also volunteer to help others in the school and community and/or take further leadership training beyond Reynolds.  All of these things can count towards your personal leadership time for the year.  The 30 hours are a minimum.  We just want to make sure that even very busy people can take part in this program to an extent that fits in with other commitments.  Students are to keep track of their hours within the online Track if Forward Program.   
<http://coeyleadership.weebly.com/track-your-hours.html>  
  
3. Set and achieve your own personal leadership goals.  
The first semester in leadership is for “getting your feet wet” –trying things out, determining how leadership will fit in with your other commitments for the year.  In the second semester you will set your own personal goals for stretching and growing in leadership. You will be assessed based on achieving the minimum requirements and meeting your personal goals. The job of your advisors is to help you set goals that are not too low or too high for you, and to be your coaches as you engage in projects to make a difference and build your skills. You are strongly encouraged to sign up for individual or small group appointments with your leadership coaches to help you along the way and get the most out of your journey. Goals will be submitted through google forms.

4. Be involved as a facilitator/planner in **at least one** individual or team project/activity (BIG or small) and your summary through google documents.   
The Reynolds Leadership Program is a "learn by doing" program.  By leading your own activity/project you will learn a great deal.  By submitting a summary of what you did and what you learned by Google Drive it will be available to help others with the project in the future.  Choose projects at a level which will challenge you to develop your own personal leadership skills further.   
Examples of big= Spring Fair, School Dance, Famine for Ecuador…  
Examples of small= Jelly Bean Count, Locker Decorating contest…  
  
Projects typically fall under the headings of:  
**Spirit Fingers**-- Promoting a positive school tone & culture and having fun  (Intramurals, spelling bee, dance, battle of the bands, spirit days)...   
**Open 4 Change**-- Supporting Social & Global Responsibility initiatives (Shoe box Hampers for disadvantages, potato socks for homeless, fundraisers for disaster relief, helping adopted village in Ecuador)...  
**Get REAL Green Group**-- Helping with the Environment, being Earth Friendly (raising chickens, maintaining school garden, recycling, salad bar)...

5. Submit a final Self-Assessment through google forms

Your final grade in the course will be determined by how well you set and met your own personal leadership goals.  
Your final self-assessment is the place where you will reflect on how you stretched and grew your leadership skills & involvement during the year. Remember that a minimum of 30 hours of contributed leadership time (#2) is required for an official leadership course credit. If this is not achieved then you will be removed from the official course and be considered a ‘leadership club’ member.